



DEPUTY PRESIDENT ROLE DESCRIPTION

General

The Deputy President is one of the elected officers of the Council and, as such, is a trustee of the registered charity.

Meetings:

The Deputy President attends the following:

- * The Annual Council Meeting which is held in early September
- * The Deputy President is a member of the Executive, which meets regularly either via 'Skype' or in person
- * The Deputy President represents the Council at other internal meetings or events as appropriate

Principal responsibilities:

- * To be an Executive sponsor for one of the work groups
- * To preside as chairman for any Council meeting in the absence or incapacity of the President
- * To act as the lead for arranging the annual meeting of the Council
- * To attend relevant meetings with external bodies such as Historic England and the Church Buildings Council
- * May be a signatory to payments made by the Treasurer.
- * Support the other principal officers of the Council to ensure its smooth running, and that it is an effective and efficient organisation

Skills/Experience:

- * Be able to show enthusiastic commitment in developing the Council to lead the wider ringing community
- * Should have credibility amongst ringers at large
- * Demonstrate previous good leadership skills
- * Good communication skills, tact and diplomacy
- * Be able to work as part of a small dispersed team
- * Ability to meet deadlines when delivering work
- * Enthusiastic ambassador for ringing
- * Adequate personal time to be able to fulfil this role
- * Support and help implement the Executive's decisions