



Central Council of Church Bell Ringers

Vice-President Job Description

- 1 The Vice-President is an Officer of the Council and as occupant of that post a Trustee of the assets of the Council
- 2 The VP is required to attend formal meetings of the Council (the Annual meeting in May and the twice yearly meetings of the Administrative Committee)
- 3 In the absence of the President, the VP will chair the above mentioned meetings
- 4 The VP may be a signatory to payments made by the Treasurer
- 5 The VP will stand in for the President when requested at meetings of the Ringing World and the Ringing Foundation and report back to Officers
- 6 The VP will attend meetings held jointly with the Church Buildings Council and English Heritage
- 7 The VP will liaise with Council Committees and attend their Committee meetings as appropriate
- 8 The VP will take part in regular conference calls between the Council Officers and take actions as required
- 9 The VP will support all Council activities and render assistance and advice wherever possible

15. 1. 2014