



## **PRESIDENT ROLE DESCRIPTION**

### **General**

The President is one of the elected officers of the Council and, as such, is a trustee of the registered charity.

### **Principal responsibilities:**

- The President leads the Council and encourages and supports all members, workgroups, stewards and officers in their work for the Council;
- The President represents the Council to all ringers, encouraging them in their ringing, helping to spread the word of the work the Council does, and encouraging election of active Council members by affiliated societies;
- The President represents ringing and ringers to outside bodies as needed, working in conjunction with relevant workgroups and officers;
- The President is an Officer of the Council and as occupant of that post a Trustee of the assets of the Council;
- The President is required to chair formal meetings of the Council;
- The President will be a signatory to payments made by the Treasurer;
- The President is invited to attend Board meetings of *The Ringing World* as an observer;
- The President will attend meetings held jointly with the Church Buildings Council and Historic England and take turns with them at chairing these meetings;
- The President will liaise with Council Workgroups and attend their Committee meetings as appropriate;
- The President will take part in regular conference calls between the Council Officers and Trustees and take actions as required;
- The President supports the other principal officers of the Council to ensure its smooth running, and that it is an effective and efficient organisation.

**Meetings:**

The President attends the following

- The Annual Council Meeting which is held in early September;
- The President is a member of the Executive, which meets regularly either via 'Skype' or in person;
- The President represents the Council at other internal meetings or events as appropriate.

**Skills / Experience:**

- Demonstrated skills and experience in leadership roles
- Be able to show enthusiastic commitment in developing the Council to lead the wider ringing community
- Should have credibility amongst ringers at large
- Excellent communication skills, tact and diplomacy
- Be able to work as part of a small dispersed team
- Ability to meet deadlines when delivering work
- Enthusiastic ambassador for ringing
- Adequate personal time to be able to fulfil this role
- Support and help implement the Executive's decisions