



THE CENTRAL COUNCIL OF CHURCH  
**BELL RINGERS**

## Role Description

### Council Safeguarding Officer

#### Purpose of Role

- To support and promote the Safeguarding Mission Statement of the Central Council for Church Bellringers (“CCCBR”)
- To offer support to ringing societies, towers and ringers on matters of procedure and policy to help them meet the expectations of the Mission Statement
- To act as the designated person on safeguarding matters relating to CCCBR activities, including the reporting of any safeguarding concerns.

#### Necessary pre-requisites

- A clear and strong commitment to safeguarding children and young people and adults at risk
- To have a DBS check
- To be familiar with the statutory framework as it relates to the protection of young people and adults at risk.
- To be familiar with civil legislation regarding vulnerable persons and Health & Safety issues applicable to church bell ringing.
- Good communication and influencing skills, including the ability to deal with matters involving conflict and/or emotional distress.

#### Remit

- Working with others within CCCBR to create a positive, safeguarding-aware environment
- Playing a lead role in developing and establishing CCCBR’s approach to safeguarding
- Becoming familiar with requirements and guidelines on safeguarding issued by the Church \*
- Acting as custodian of all Council documentation associated with these matters and the distribution of relevant information to all ringing Societies
- Giving general advice and guidance to Society Safeguarding Officers, tower representatives and Parochial Church Councils where requested.
- Ensuring that the policies and procedures of the CCCBR will be adhered to at all Council run events
- Acting as liaison officer with the Safeguarding leads in the Church.
- Managing referrals relating to CCCBR activities in accordance with its Safeguarding policies and procedures.
- Representing CCCBR at meetings with the Church and other stakeholders related to safeguarding

#### Limitations

The Safeguarding Officer is unable to comment on individual cases. Any advice to Societies, towers, PCCs or or individual ringers must be qualified limiting the Council’s own responsibility

Notwithstanding the above, the SO will afford such assistance and information as may be required by the Church \* in pursuing any enquiries. Any work relating to such allegations will be in strictest confidence,

**Name of Safeguarding Officer** \_\_\_\_\_

In the context of the Church\* this is seen to include the Roman Catholic Church, Church in Wales and Episcopal and Presbyterian church in Scotland. Within the limitations of the differing religious and legislative requirements, assistance may be offered to overseas ringing organisations